

Friends of Barshaw Park
Minutes of Committee Meeting
On 9 October 2017
At Rowantree Café, Barshaw Park

Present :

Name:	Initials
Allan Thompson (FOBP Chairman)	AT
John Burton (Vice Chair)	JB
Karen Sutherland	
Irene McDonald(Secretary)	IM
Robert Rooney (FOBP Committee Member)	RR
James McDonald (FOBP Committee Member)	JM
Carolyn Foran (FOBP Committee Member)	CF
Eddie Murphy	EM
Susan McDonald, Active Communities	SM
Liz Corbett, Park Run Ambassador	LC

Apologies: Pat Kelly (Treasurer), Michael Fedigan(FOBP Committee member), Joni Harris (Committee Member)

Previous Minutes: Proposed: AT, Seconded: RR

Agenda Item	Discussion	Action	To be done by	Target Completion Date
1. Park Run	<p>£5000 awarded to FOBP by Tesco's Bags of Help to set up a Park Run.</p> <p>LC explained Park Run overview, times and distances. Rouken Glen park is getting over 200 runners at their Junior Park Run.</p> <p>EM is looking at a route within Barshaw Park. Route must have good visibility, & a simple, flat route. LC will map EM's suggested route.</p> <p>Start-up costs of £3000 will go towards cost of equipment and other costs. Defibrillator must be within 6 minutes on foot from the start line. In Barshaw, the defibrillator is in the golf club.</p> <p>12 core people required, including 4 race directors. Some roles will need PVG checks.</p> <p>Must decide how many marshalls required. SM advised that 6 marshalls used at Jingle Bell Run.</p> <p>Tesco require child protection & equality policy etc. park run will supply paperwork to meet Tesco's requirements, Park Run require a risk assessment of the route; director child protection training; insurance; equipment lists.</p> <p>Park Run will provide web hosting & set up a face book page. Also provide laptops, signs etc.</p> <p>LC able to attend further meetings as required.</p> <p>The next stage is to set up a meeting to appoint volunteers.</p>			

	<p>SM asked if Park Run would clash with Jingle Bell Run. LC advised that events in the park allowed to displace Park Run.</p> <p>Volunteer meeting suggested for Sunday 12th November at 9.00 am in Rowantree Café.</p> <p>LC will advise other Park Runs of the need for volunteers at Barshaw.</p> <p>SM Active Communities are happy to be involved in setting up and the running of the Junior Park Run in Barshaw.</p> <p>Agreed that we should target Easter as the launch date. There is a 6 week lead in time for the web site.</p> <p>Agreed no sweets to be given to participants.</p>	<p>Ask PK what paperwork Tesco require, that may be obtained at 12 Nov meeting</p> <p>Promote Volunteer meeting in PDE, online, fb and on Park Notice board.</p> <p>Promote via Active Communities</p>	<p>IM</p> <p>AT. IM, KS</p> <p>SM</p>	<p>16/10/17</p> <p>ASAP</p>
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<p>2. Matters Arising</p>	<p>At delivered update from Mark Faichney of Renfrewshire Council. Under spend on park improvements - <i>still balancing</i> Additional works for surplus: <i>Railway fence has been surveyed more work required than thought. Repair Zoo buildings. Considering resiting Zoo to near maintenance shed area.</i> Development & Regeneration Officers – <i>Dev officer will be in place before Christmas. Neither Development officer nor Regeneration officer will attend FOBP meetings.</i> Flooding at Depot & beside golf course - <i>will be revisited by Council (CF pointed out flooding beside the Glasgow Road ground below the pond - planting may alleviate this)</i> Master Plan: <i>Will be refreshed by new Development Officer. (No update given on FOBP seeing this)</i> <i>(KS is conducting survey of park users and showed results to committee. Will send a copy to MkF)</i> <i>Karen Keane of Payback Team has been invited to November meeting by MkF</i> <i>Wheelchair swing will be installed in Laura’s play park, as it is a requirement.</i> <i>Macleod have been given job to clean pond.</i></p>	<p>Ascertain balance remaining of upgrade budget Repair fence & Buildings</p> <p>Appoint new officers Improve drainage</p> <p>Refer to MkF</p> <p>Send survey to MkF</p> <p>Swing to be installed</p>	<p>MkF</p> <p>Renfrews. Council</p> <p>Renfrews. Council</p> <p>Renfrews Council AT</p> <p>KS</p> <p>Renfrews Council</p> <p>MkF</p>	<p>ASAP</p> <p>ASAP</p> <p>25/12</p> <p>ASAP Next meeting</p> <p>ASAP</p> <p>In due course</p>
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	<p><i>In new play park , additional stepping logs will be installed</i> <i>Puddle at side of café is result of burst main - the cause is being investigated</i> <i>Cable being run over the path by funfair - more details? It's a 240v mains extension cable, crossing the footpath with cars parking on and driving over it.</i> MkF on holiday during school week. Contact Dorothy Kerr in his absence KS: Barriers have been erected at the entrance to the yard behind the Walled Garden, but KS saw teenagers attempting to gain access. A new gate is required. Weedkiller required on paths in Walled Garden as moss growing and making paths slippery. CF: The gravel has been displaced and raking it back onto paths would help</p>	<p>Stepping logs to be installed Repair Main</p> <p>Safe system of work check?</p> <p>Feedback to Dorothy Kerr.</p> <p>Feedback to Dorothy Kerr</p> <p>Advise gardening group</p>	<p>Renfrews council Renfrews Council</p> <p>MkF</p> <p>KS</p> <p>KS/AT</p> <p>KS</p>	<p>In due course</p> <p>Asap</p> <p>13/10/17</p> <p>Asap</p> <p>14/10/17</p>
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<p>3 Secretary's Report</p>	<p>Email correspondence received re memorial planting in walled garden. Renfrewshire Council have agreed a cherry tree can be planted by Diane Whitelaw in memory of her son.</p> <p>Kibble. Should we make a donation for their work on the benches ?</p> <p>Peace event: Douglas Kane from Church of Latter Day Saints is organising a Peace Event on 12 November in the Walled Garden to mark Interfaith peace Week. Presence of FOBP required. Can we supply Gazebo and firepit? (We can also use these at other events) KS can attend event.</p> <p>Scottish Garden Scheme. Walled garden to be included next year. Possible including afternoon teas and music. Will be admission charge/donation. Awaiting details from Scottish Gardens scheme MF now editor of FOBP website. We may have to ask Berserk Computers to make some changes, once MF is familiar with workings of the site, if required.</p>	<p>Meeting to be arranged between Diane and KS/AT Forward email to KS&AT</p> <p>Agreed to donate £100. Contact Kibble</p> <p>Purchase gazebo & firepit</p> <p>Agree date of open garden and other details</p>	<p>IM</p> <p>KS</p> <p>KS/IM</p> <p>KS/IM</p>	<p>Asap</p> <p>Asap</p> <p>Before 12 Nov</p> <p>By 13/10/17</p>
<p>4 Treasurer's Report</p>	<p>Balance is £6128.29. Only payment made from account this month is £100 for a laptop projector</p>			

Paisley Society of Model Engineers	Last ran the train on the last weekend in September. Some anti-social behaviour and graffiti noted. Graffiti removed promptly by Renfrewshire Council. Facebook page now live. Club will be giving train rides to Jungle Bell Fun Run participants on 3 December <i>(Good opportunity to carry out survey of park users. FOBP to have a presence - gazebo, banner, etc)</i>	Agree with Active communities	IM	Before next committee meeting
Sailing Club	Pond still solid with weed. No sailing possible.			

The chairman, AT thanked everyone for their attendance and contributions and set the date for the next meeting as 13 November 2017.