

**Friends of Barshaw Park  
Committee Meeting  
10 October 2016  
At Rowantree Café, 165 Glasgow Road, Paisley, PA1 3LE**

**1. Present:**

<b>Name:</b>	<b>Initials</b>	
Allan Thompson (FOBP Chairman)	AT	
Pat Kelly ( Treasurer)	PK	
Robert Rooney (FOBP Committee Member)	RR	
James McDonald (FOBP Committee Member)	JM	
Irene McDonald (FOBP Committee Member)	IM	
Michael Fedigan (FOBP member)	MF	
Eddie Murphy ( FOBP Volunteer )	EM	
Carolyn Foran (FOBP Member )	CF	
Allan Wallace ( FOBP Committee Member)	AW	
Karen Mathieson ( FOBP Volunteer)	KM	
Renata Santos De Oliveira (FOBP Volunteer)		DS

**Apologies:** Joni Taylor ( Committee member), John Burton ( Vice Chairman )

**Minutes:** Irene McDonald (Secretary )

**1. Minutes of the meeting of 12 September 2016**

**2. Matters Arising: Ticket Office Door - Not Done . Angela Coyle may be looking at this.**

**Drainage Channel Repair - Not Done**

**Pond -**

RR wrote to Mark McMillan to raise concerns about the state of the pond. MM replied that park funding was being voted on - £1M from Renfrewshire Council and Common Good fund for drainage etc. RR will forward his notes on funding to the group.

**Container**

- Not Done

**Benches**

- Not Done. No update from Archie. Mark Faichney will escalate to Archie's boss.

**Garden Tidy 15 October -** Risk Assessment done. Was required because childrens activity included in event.

**BMX Track**

- Some work has been carried out to

improve the track

### **3. Chairman's Report.**

Mark Faichney has been advised about the state of the pond. He is going to send someone out to look. No work done as yet.

MF will contact community payback re the benches

MF keen to support Park Run. Sports Development Officers will be keen to support.

Pat will apply to Tesco for funding for £5k for park run.

Ticket office door has been reported.

MF will attend our next meeting.

### **4. Park Run.**

A funding application to go in to Tesco shortly for a total of £5k ( £3k for licence and balance for admin. We will need a store for the equipment. Possibly Active Communities room at Glof Club or the ticket office?

### **5. Co-opting new members.**

After this meeting there will be an extraordinary meeting about the constitution. In the meantime, Karen Mathieson was proposed as a committee member by AT and seconded by IM

### **6. Garden Tidy Event 15 October**

WE should have around 40 helpers at the event, including church member, CND members and FOBP. Billy of Rowantree Cafe to be asked to provide refreshments. Karen and Carolyn will be present on the day and will coordinate gardening tasks and brief volunteers. Volunteers will be asked to bring their own tools, though Renfrewshire Council and FOBP have a small number available. The gazebo and banner are available from the cafe. Carolyn will supply a blackboard with details of the event at the waled garden gate. In future, perhaps we can invest in games for children. Carolyn has devised a scavenger hunt to keep children occupied on the day of the garden tidy.

### **7. Carolyn Foran – Update on HLF and WW1**

CF met with Megan from Heritage Lottery Fund. There are small pots of money with a 95% success rate. This is separate from money for parks infrastructure. No one in Renfrewshire has applied. Megan liked the idea of the inscribed slabs/pathway. A successful application will have to show: What do people get out of it? For the masses? We should check the website for case studies which include, community events and growing projects. We should submit an expression of interest – must be WW1 focused. RR – Renfrewshire Council would be responsible for spending money but their costs could be high, making the value of any award less, in effect. Would RC sub contract to FOBP? PK – HLF may ask lots of questions about any project – heritage can't be bolted on.

KM will take this forward.

RR has made a document on park heritage.

IM will email this to KM.

CF can help with transcribing info to be understandable and accessible.

### **8. Karen Sutherland. Will take on role of development officer for FOBP.**

Karen gave a presentation on her experience:-

Background

Worked in marketing departments across wholesale distribution, publishing and the

energy sector across 15 years.

Experience includes:-

Requirements gathering, budgeting and performance management

Survey creation, collation and analysis of results

Have been responsible for a small field marketing team

Relationship management Business to Business and Business to Customer.

Examples of business to business are with Tesco, M&S etc

Examples of business to customer around subscription management of magazines and event support

Data supply for direct marketing campaigns

Familiar with principles of the Data Protection Act

Volunteered for Zero Waste Scotland, Love Food Hate Waste, Go Greener East

Renfrewshire and youth work (many years ago)

**KS considered what FOBP require from her Park run marketing? Admin? Volunteers scoping, etc.**

**For comparison with what is happening in Renfrewshire, KS has looked at East Dunbartonshire Council, who have on strategic plan for there whole area. PAN ( Planning Advice Note ) 65 on planing and protecting open spaces must be fully complded with by Renfrewshire Council. Development of Barshaw could help RC meet their obligations, e.g. Community Health & Well-being, Sustainability, Biodiversity ( Should be a biodiversity Officer in RC . RC produced a biodiversity Report in 2014)**

**Green space Scotland – All councils had to make a green space audit, RC came out quite high, but nothing about public parks.**

**It could be put to RC that some requirements could be fulfilled, eg Park Run, heritage trail. Must be companies out there keen to give us money for these projects.**

**Plan based on Renfrewshire's Outdoor Access Strategy which provides a framework for an integrated network of routes for walking, cycling, horse riding and water based activities which can be reached by all.**

**Communication is a priority. KM will attend RC meetings with RC.**

**FOBP should produce a calendar of events – should be up to 3 years in advance.**

**Should include activities of all users, e.g. PMYC, P MEC, Active Communities. Make contact with RC events team.**

**KM to be added as administrator to FOBP facebook page.**

**Produce a quarterly newsletter.**

**Can we use FLICKR on our webpage?**

**CF and KM to be given access to website admin.**

**EM suggested using Mr Site to build an app.**

## **9. Secretary's Report**

**Using email to contact those who have signed up to FOBP. Still some email**

addresses missing.

#### 10. Treasurers Report

Coop Bank. Account is now opened! Balance £3342.75.

Low Carbon Transit fund – All funding so far has gone to Councils.

Transport Scotland are offering pre-application grant support of up to £10k to organisations who want to develop ideas which may help to underpin bids for submission to Transport Scotland's forthcoming European Regional Development Fund (ERDF) Low Carbon Travel and Transport (LCTT) Challenge Fund.

PK will submit Application to Tesco for £5k for Park Run

Will find out if Climate Challenge Fund definitely going ahead. Cycle hubs?

PK had paid for PI insurance before bank account set up – has now been reimbursed.

#### 11. Model Railway

JM reported the railway was winding down for the winter, though would open for school holidays if possible.

Other railway clubs have Open Days which PMEC have visited, e.g. Belfast, Strathhaven planning to visit Esk. Maybe worthwhile holding an Open Day at Barshaw.

JM has contacted ALISS – local information service and has written up information for their website. The ALISS (A Local Information System for Scotland) programme is funded by the Scottish Government and delivered by the Health and Social Care ALLIANCE Scotland. The programme works closely with existing ALLIANCE programmes, membership and networks as well as public services and communities in Scotland to make information about local sources of support more findable. Helps signpost people to useful community support. May be useful to use to promote volunteering in the walled garden.

RC wish to improve the lighting at the railway.

PMEC always looking for new members. Drivers must be over 16, otherwise everyone is welcome.

#### 9. Yacht Club

First Yacht race held in 4 months, for the Karachi Cup. Well attended but sailing teams from all over Scotland. Sailing was good although some patched of weed remained.

RR had cleared a good area of the pond from weed by himself to enable the event to take place.

The clubhouse building has been painted by EM and RR who also cleared rubbish away.

#### 10. AOB

No AOB.

Meeting concluded.

AT thanked everyone for attending and for their contributions to the meeting.

The date of our next meeting is Monday 14 November at 7pm in Rowantree Cafe

#### Actions :

Action	Owner	Date logged	Date Actioned
Invite Scott Allan & Angela Coyle to	AT	12/09/16	

attend next FOBP committee meeting			
Requirement that drainage channel be tarmacked to be brought to attention of Scott Allan before next meeting	AT	12/09/16	
Enquire about 2021 funds	AT	11/09/16	
Submit application to Tesco for park run funding	PK	10/10/16	
Invite MF to next FOBP meeting	AT	10/10/16	
Further investigate HLF for WW1 project	KS	10/10/16	
KS to be added to Facebook as administrator for FOBP page & given access to website admin.	KS	10/10/16	

**Actions carried forward from previous meetings:**

**Drag the pond (MF says they will do this within next 2 weeks)**  
***pond has been dragged but not to a satisfactory standard as pond still unusable***  
***Action taken by club members*** Renfrewshire Council

**Arrange for disused container to be moved** Renfrewshire Council

**New benches to be installed** Renfrewshire Council

**BMX Track repairs**  
***Some work has been carried out on the track*** Renfrewshire Council

**Burst sewer near animal corner to be repaired** Renfrewshire Council

**Ensure toilets cleaned and unlocked** Renfrewshire Council

**Leaflet Design** IMcD

**Contact Kibble re repairs to ticket office** AT

**Contact Archie re slabs to be laid under benches** AT